

July 9, 2012

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Brimbury, Dr. Thompson, Mr. Hall, Mrs. Minard, Mrs. Mongosa, Mr. Frushour, patrons, and a local news media representative.

BOARD REORGANIZATION

Mr. Brimbury chaired the meeting for the election of Board president. He opened the floor for nominations for the office of president. Mr. Stanton nominated Mrs. Shuey, seconded by Mr. Maxwell. Mr. Stanton moved to close nominations, seconded by Mr. Maxwell, nominations closed. The motion was unanimously passed. Mr. Brimbury congratulated Mrs. Shuey and turned the order of the meeting to her to continue with the election of officers.

Office of Vice President - Mr. Maxwell nominated Mr. Stanton. Mr. Wagner moved to close nominations. Mr. Stanton was approved by a unanimous vote.

Office of Secretary - Mr. Comerford nominated Mr. Maxwell. Ms. Rice moved to close nominations. Nominations were unanimously closed. Mr. Maxwell was approved by a unanimous vote.

Heartland Career Center Board Representative - Mr. Comerford nominated Mr. Maxwell. Ms. Rice moved to close nominations. Nominations were unanimously closed. Mr. Maxwell was approved by a unanimous vote.

Athletic Board Representative (2) - Mr. Stanton nominated Mr. Comerford. Mr. Maxwell nominated Ms. Rice. Mr. Stanton moved to close nominations. Ms. Rice and Mr. Comerford were approved by a unanimous vote.

Peru Park Board Representative - Mr. Maxwell nominated Mr. Wagner. Mr. Comerford moved to close nominations. Mr. Wagner was approved by a unanimous vote.

Art Collection Advisory Board Representative - Mr. Maxwell nominated Mr. Stanton. Mr. Wolfe moved to close nominations. Mr. Stanton was approved by a unanimous vote.

ISBA Legislative Representative - Mr. Maxwell nominated Mr. Wagner. Ms. Rice moved to close nominations, unanimously closed and carried.

Treasurer and Deputy Treasurer - Mr. Brimbury recommended Mr. Hall continue as treasurer and Mrs. Mongosa as deputy treasurer. Mr. Maxwell moved to accept the recommendation, seconded by Mr. Stanton, unanimously approved.

School Board Attorney - Mr. Brimbury recommended Mr. Stephen Downs continue as the Board attorney at the same rate as last year. The retainer is \$1,000. The rate for services not covered by the retainer is \$150 per hour. Most of our usual services are covered by the retainer. Mr. Brimbury stated he is very happy with Mr. Downs' services. Mr. Stanton moved to approve the reappointment of Mr. Downs, Mr. Maxwell seconded the motion, unanimously carried.

Schedule of Board Meetings - Mr. Brimbury proposed to continue with one meeting a month, on the second Monday of each month, except for the month of April as the third Monday due to spring break. He stated if another meeting is needed within a month, a meeting will be scheduled. On motion by Ms. Rice, seconded by Mr. Comerford, the Board unanimously accepted the meeting calendar.

On motion by Mr. Stanton, seconded by Mr. Maxwell, the Board unanimously approved the agenda as presented, the memorandum of June 11, 2012, and the personnel report.

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

All resignations are effective immediately:

1. Ryan Preston - PHS math aide
2. Nick Adkins - PJHS math aide
3. Irene Center - elementary instructional aide

B. LEAVES

1. No business.

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Daric Fuller - KEYS Academy (previously JAG program at PHS as a Work One employee)
2. Administrative contract renewals - Contract extensions for all building administrators, Dr. Thompson, and Mr. Hall through the end of the 2013-14 school year.

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Elizabeth (Beth) Hays - Athletic Secretary.

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Lindsay Scott-Shedron - varsity cheerleader co-coach (lay)
2. Lisa (Donathan) Lowe - varsity cheerleader co-coach (lay)
3. Abigail Schwenk - varsity cross country assistant coach
4. Tim Clark - freshman assistant football (lay) coach
5. Sarah Carsey - freshman volleyball coach
6. Kristin Fuller - jr. varsity volleyball coach
7. Jesse Atkinson - boys' varsity/jr. varsity tennis assistant coach
8. Mike Saine - boys' varsity tennis (lay) coach
9. Daric Fuller - jr. varsity/freshman wrestling coach
10. Ron Whitney - varsity girls' soccer assistant (lay) coach
11. Shannon Williams - varsity girls' soccer coach
12. Marcus Snyder - varsity boys' soccer assistant (lay) coach
13. Andrew Berryman - varsity boys' soccer volunteer assistant coach
14. Rachel Clark - 8th grade head volleyball (lay) coach
15. Chelsea Shaw - 7th grade head volleyball (lay) coach
16. Alyssa Mobley - 7th grade cheerleading coach
17. Ruben Dilworth - 8th grade head football (lay) coach
18. Bryan Edwards - 7th grade head football coach
19. Gregory Paul McConahay - JHS football assistant (lay) coach
20. Lori Frye - PJHS cross country and track (lay) coach
21. Karen Baker - PJHS Academic Superbowl coach and track coach
22. Jennifer Hopkins and Sandy Ploss - share assistant drama coach (Mrs. Hopkins - fall play/Mrs. Ploss - spring play)

F. REQUESTS TO ATTEND CONFERENCES - No business.

G. DONATIONS - No business.

I. PUBLIC COMMENT - No comments.

II. RECOGNITIONS

Mr. Brimbury shared with the Board Dr. Thompson and he were informed 10 students passed the AP Calculus test with a score of three or above out of five possible. He stated this an extraordinary number of students and demonstrates outstanding work by our students and Mr. Josh Murray, PHS math teacher.

III. PROGRAM

A. SUMMER SCHOOL REPORT - Dr. Thompson shared a report on the results of our 2012 summer school program. The summer school expenses came in under budget. Dr. Thompson stated we had great instruction and a proven system and thus summer school was awesome. Not only were the teachers and aides excellent, the transportation, meals, organization by administration, and overall atmosphere were superb! Mrs. Shuey thanked the teachers, aides, administrators, and volunteers. Dr. Thompson reiterated we have great people.

B. PERMISSION TO SUBMIT TITLE I - Dr. Thompson stated the government has been gracious and allowed us to apply for Title I funding. He reviewed and then requested permission

to submit the Title I grant to be able to receive funding of \$581,348.56. On motion by Mr. Maxwell, seconded by Mr. Stanton, the Board unanimously approved submitting the Title I grant.

- C. AMP UPDATE - Mr. Brimbury updated the Board on AMP. He stated AMP has been successful and we are well known across the state for our success. Mr. Brimbury stated unfortunately our people wear many hats. He recommended the Board cap the number of schools we sell this product to as of this Board meeting with the exception of the two corporations we are currently talking with about buying the AMP program. He recommended Mr. Morris' salary remain at the present rate as long as the number of schools he is working with does not drop below 19. He will be 100% accountable of the service to that program with the help of the technology team. Mr. Comerford moved to approve Mr. Brimbury's recommendation, seconded by Ms. Rice, unanimously approved.
- D. BOARD PARTICIPATION REPORT - Mr. Brimbury thanked the Board for their hours and dedication to the Board. He stated we are truly blessed in this corporation. A copy is in Supplementary Minute Book #13 page 76.
- E. CONFLICT OF INTEREST DISCLOSURE - Mr. Brimbury stated as per statute, any board members or administrators who have a potential conflict of interest must complete a document that is submitted to the Clerk's office at the Court House as well as the State. As per annual practice it is important for PCS staff members in positions of influence to disclose potential conflicts of interest. It was noted Marcia will file the forms for Mr. Brimbury, Dr. Thompson, and Mr. Maxwell with the Clerk of the Court and the State Department. On motion by Mr. Maxwell, seconded by Mr. Stanton, the Board unanimously approved the filing of the forms.

IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed the claims for Board approval. Mr. Stanton moved to approve the claims as presented, seconded by Mr. Maxwell, unanimously approved as follows:

GENERAL FUND	258,146.22
DEBT SERVICE	448,389.00
RETIRE/SEVERENCE BOND DEBT SER	75,801.50
CAPITAL PROJECTS	16,746.17
TRANSPORTATION OPERATING FUND	6,716.63
TRANSPORTATION BUS REPLACEMENT	1,291.25
SCHOOL LUNCH FUND	9,276.81
TECHNOLOGY E-RATE REBATE	851.50
PARENT NURTURING PROGRAM	9.30
TITLE IV-A SAFE/DRUG FREE	112.00
EMPLOYEE BENEFIT PLAN - GOV BD.	255.04
STATE TAX	45,380.53
LOCAL TAX	<u>31,217.18</u>
TOTAL	\$ 894,193.13

- B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of June. He stated we received our first tax distribution in June. The debt service, Capital Projects, transportation, and bus replacement funds were all good. The general fund balance is 9.3%. Mr. Maxwell moved to approve the report, seconded by Mr. Stanton, unanimously approved.
- C. ANNUAL REPORT - Mr. Hall presented and reviewed the 2012 Annual Financial Report noting it will be published in the Peru Tribune in August. He requested the secretary's signature. Mr. Comerford moved to approve the report, seconded by Mr. Stanton, unanimously carried.

- D. HEARING ON ADDITIONAL APPROPRIATIONS - Mr. Hall stated a notice was published in the Peru Tribune informing taxpayers they would have a right to be heard at the meeting in regards to the additional appropriations in excess of the budget for the current year. Mr. Hall stated this was needed to receive the remediation grant. Hearing no comments, Mr. Maxwell moved to approve the resolution, seconded by Mr. Wagner, unanimously approved and signed by the Board. A copy is in Supplementary Minute Book #13, page 77.
- E. BUDGET CALENDAR - Mr. Hall reviewed the tentative budget calendar for 2013. New this year the school must submit our budget to the county council. He stated the date for the proposed public hearing will be September 10 with the Board adoption at the October 8 meeting. On motion by Mr. Stanton, seconded by Mr. Maxwell, the Board unanimously approved the tentative schedule.

V. OPERATIONS AND TECHNOLOGY

- A. FOOD SERVICE REPORT - Mr. Hall reported on the percentage of free and reduced meals served within our schools this past school year. There were 307,569 lunches served with 33.2% paid, 55.2% free, and 11.6% reduced. There were 134,387 breakfasts served with 17.9% paid, 70.9% free, and 11.2% reduced. He compared the percentage of F/R meals during the month of September to previous years. The percentage in September 2005 was 43.2%. That increased to 48.6% by 2007. A big increase was realized in September 2008 with 53.7%. This past September the percentage was 67.7%. He also reported we have a positive balance in the account. He was pleased to report through the end of June the summer meal program served an average of 176 students at PHS and PJHS, 55 at Firehouse, 87 at YMCA, and 47 at Jubilee. There were 6,559 meals served. Mr. Hall stated he was happy with the numbers.
- B. RECOMMENDATION TO AWARD BREAD, MILK, & FUEL BIDS - Mr. Hall informed the Board the notice to bidders for fuel, milk, and bread was advertised in the Peru Tribune on June 13 and 20, 2012, as well as mailed to the individual vendors. Bids were opened Tuesday, July 3.

Mr. Hall stated he concurs with Mr. Frushour's recommendation to not award a bid for fuel at this time. He stated we did not lock in last year because of the fluctuation. He stated the goal is to stabilize fuel costs over time by contracting when the price is below the 40-week moving average. He also noted a risk of buying on contract is possibly not using all the fuel which he did not think would happen. He stated hopefully prices will decrease and this strategy will prove to be wise.

Mr. Hall reviewed the bid summaries and recommended staying with Prairie Farms and locking in the firm milk bid for the 2012-13 school year.

Mr. Hall recommended staying with Aunt Millie's for the bread bid. He explained on a cost per ounce basis their cost is lower on almost every item. He added we have been very pleased with the quality of their product. Mr. Maxwell moved to approve the recommendations, seconded by Ms. Rice, unanimously approved.

- C. HEADSTART MEMORANDUM OF UNDERSTANDING - Mr. Brimbury requested permission to sign the annual agreement with Head Start for the 2012-13 school year. Mr. Brimbury stated our attorney has reviewed the document. Mr. Wagner moved to approve the memorandum, seconded by Ms. Rice, unanimously approved. A copy is in Supplementary Minute Book #13, page 78.
- D. AGREEMENT OF LEASE - Mr. Hall reviewed the two-year lease for

the adult education program to be housed at South Peru. He said it is a good fit with KEYS Academy being there. The lease is for one classroom. Three days of the week they will be open 9:00 a.m. - 3:00 p.m. and one day is 9:00 a.m. - 4:00 p.m. The lease is a modified version of the contract for the wellness clinic. Mr. Hall noted Mr. Downs, the Board attorney, wrote the lease. Ms. Rice moved to approve the memorandum, seconded by Mr. Comerford, unanimously approved. A copy is in Supplementary Minute Book #13, page 79.

- E. RECOMMENDATION FOR PURCHASE OF BUS - Mr. Frushour and Mr. Hall recommended the reconditioned 84 passenger bus from Miami County Coach. He stated the bid is \$84,990.00 and includes a reconditioned 1999 Thomas Pusher 84 passenger diesel Cat engine, 75,000 miles on the odometer, Safety Vision camera, system bumper to bumper warrantee for six years including all maintenance, and two extra tires.

The cost of a new bus of the same type is more than \$105,000. The camera system cost \$1,500. Mr. Frushour figures the warrantee and maintenance is \$4,000 per year (\$24,000 over six years) and the tires cost \$1,500. Diesel engines in trucks routinely last for 500,000 miles or more. Our buses are driven 10,000 to 12,000 miles per year. Mr. Hall stated it appears we are getting a good value and we are buying locally, keeping jobs in Peru. And just as important, we are legally shifting operational costs from the Transportation Fund to the Bus Replacement Fund. The cost of the camera system, repairs and maintenance and tires would be paid from the transportation fund any time after the purchase of a bus. Mr. Hall reported we will be using the bus for six months before payment is due in December, when we should receive the second half of our taxes. On motion by Mr. Wagner, seconded by Mr. Stanton, the Board unanimously approved the recommendation. Mr. Brimbury thanked Mr. Stanfield for his support of PCS. He stated it is with absolute pride we can stay local with this purchase.

- F. USE OF TIGER 1 AND 2 SUMMARY - Mr. Brimbury stated this is the third year for the smaller buses. Mr. Frushour prepared a report summarizing the use and savings realized by using Tiger 1 and 2 during the 2011-12 school year. Mr. Frushour stated they are used continually. Eleven different teams used the buses to travel to events as well being used to transport teams to camps. He reminded the Board we do not have to pay a bus driver when these buses are used, which includes idle time as well as travel time. He stated Tiger 2 is equipped with a wheel chair lift and the classroom aide can drive the bus. Mr. Frushour calculated the savings by using the smaller buses vs the big buses and reported we recognized a \$12,100 savings. He added that savings does not include the fuel cost as the smaller buses get better gas mileage.

- G. STATUS OF SUMMER PROJECTS - Mr. Hall updated the Board on the status of our summer projects. The demolition work at South Peru for the clinic is complete and they are working on electricity and plumbing. The kindergarten classrooms are being moved from South Peru to Elmwood. The hydronic piping at Elmwood is basically done. They are connecting trunks to classrooms. Roofing at Elmwood is mostly done except for flashing. He reported there is a bit of a hiccup at Blair Pointe on the pipe replacement. The insulation on the pumps on the chiller side was not as thick as needed thus there is corrosion and rust which has to be replaced. This also caused extra wear on the chiller. He noted there was allowance built into the budget which will be used so we will not see an additional cost. The chillers have been delivered. At PJHS the gym walls will be painted as well as lockers and replacing some lockers. Padding will be added on the walls of gym. Concrete is being repaired on the east side and at the entrance. Concrete is being torn up on the east side of commons at the high school. The Tiger Den floor

is being resurfaced and the Tig-Arena floor is being refinished along with repainting lines. Mr. Brimbury stated all but \$3,000 of gym floor work is being covered by insurance work. Mr. Hall reported we are also taking bids on the art gallery.

- H. 2012-13 TEXTBOOK RENTAL - Dr. Thompson presented the recommendation for the textbook rental for the 2012-13 school year. He stated it is very similar to last year with the exception of a 3% to 11% decline in cost from last year. He stated Mr. Brimbury continues to encourage trimming the supply list as well. Mr. Brimbury thanked Dr. Thompson for his work on keeping costs down. On motion by Mr. Maxwell, seconded by Mr. Stanton, the Board unanimously approved the textbook rental for the 2012-13 school year. A copy is in Supplementary Minute Book #13, page 80.
- I. SITE SHELTER AGREEMENT - Mr. Brimbury stated the American Red Cross would like approval of a blanket shelter agreement to use the Peru Community School facilities in emergency situations. In the past the Board has approved agreements for each individual school. Mr. Brimbury stated Mr. Downs is reviewing the agreement and recommends approval pending Mr. Downs review. On motion by Mr. Stanton, seconded by Mr. Maxwell, the agreement was unanimously approved. A copy is in Supplementary Minute Book #13, page 81.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Brimbury stated we are still working very hard on our kindergarten enrollment. We will hold another kindergarten screening July 12. Interviews will be held and if necessary a teacher will be hired.

Mr. Brimbury personally thanked Lois Mongosa for her attendance in various financial meetings. He stated she is a true asset to the corporation.

- B. BOARD - Mr. Wagner reported to the Board he sent a letter to Senator Lugar about why lunch prices are required to increase. He stated Senator Lugar responded but the letter didn't really say anything.

Mr. Wagner gave a Parks Board report stating the town of Peru is not raising enough tax money to provide services and is not interested in raising taxes through bond issues to improve services. We are paying about per capita for our parks. The Board is responsible for applying for all grants even though the city has a trained grant writer. A volunteer is interested in working on a skateboard park, however, the Mayor is not interested in opening a park stating skateboarders do not play by the rules and do not want to pick up after themselves. The Park Board does not have the funds to do the maintenance. Mr. Wagner also reported the water park idea is not feasible. He stated land may be available soon for a soccer field.

Mrs. Shuey closed the meeting by saying 'May all your days be circus days!'

VII. ADJOURNMENT

With no further business to discuss, Mr. Maxwell moved to adjourn the meeting at 7:56 p.m.

Secretary,

Lowell Maxwell

